

Minutes Tempe Historical Museum Advisory Board February 7, 2013

Minutes of the Tempe Historical Museum Advisory Board recorded at 4:05 p.m. on February 7, 2013, within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ.

(MEMBERS) Present: City Staff Present:

Shirley McKean Dr. Amy Douglass, Manager, Tempe History Museum

Dr. James Schoenwetter Mark Vinson, City of Tempe Architect

Jennifer Wagner

Nikki Gusz
Mary O'Grady
Mark Hubble

Guest(s) Present:
Anne Chandler

(MEMBERS) Absent:

none

Meeting convened at 4:05 p.m. Shirley McKeen, acting Tempe Historical Museum Advisory Board Chair, called the meeting to order.

Agenda Item 1: Consideration of the December 6, 2012, Meeting Minutes

Shirley McKeen, actingTempe Historical Museum Advisory Board (Museum Board)
 Chair, presented the *December 6, 2012*, Museum Board *meeting minutes* to the Museum Board members for review and consideration.

MOTION: Jennifer Wagner moved to approve the December 6, 2012.

Museum Board meeting minutes document as presented.

SECOND: Dr. James Schoenwetter seconded.

DECISION: December 6, 2012, Museum Board meeting minutes document

approved as presented.

Agenda Item 1: Consideration of the January 10, 2012, Meeting Minutes

 Shirley McKeen, acting Museum Board Chair, presented the *January 10, 2012*, Museum Board *meeting minutes* to the Museum Board members for review and consideration.

MOTION: Jennifer Wagner moved to approve the January 10, 2012,

Museum Board meeting minutes document as presented.

SECOND: Nikki Gusz seconded.

DECISION: January 10, 2012, Museum Board meeting minutes document

approved as presented.

Agenda Item 2: Communications Report

• There were no communications.

Agenda Item 3: City of Tempe Historic Preservation Efforts

- Mark Vinson, City of Tempe Architect, gave an overview of the historic preservation projects with which the City of Tempe is involved.
- He began by giving a brief description of the responsibilities of the Tempe Historic Preservation Commission and staff. Mr. Vinson stated that they partner with the Historic Preservation Foundation, a non-profit that raises funds for historic preservation and plaques that are installed on properties that are on the City of Tempe register.
- Mr. Vinson stated that the Eisendrath House has been stabilized and all of the exterior work on the structure has been completed.
- The site work also has been completed; a separate meeting structure with bathroom and kitchen facilities has been built on the site of the old garage which had to be demolished due to its deteriorated condition.
- The work remaining includes plumbing, wiring and all of the interior finish work on the historic house.
- The Gila River Indian Community gave a generous grant of \$300,000 for the remaining work; the Rio Salado Foundation will need to raise another \$800,000 before the construction can resume.
- Sundt Corporation is doing the construction at cost.
- Mr. Vinson showed the board members a rendering of a proposed enclosed structure that may be built in the courtyard of the Hackett House to accommodate all of Sister Cities' events, as well as rentals for weddings and other occasions.
- Finally, Mr. Vinson discussed the recent improvements at Hayden Flour Mill funded by the Rio Salado Foundation. The City of Tempe is still looking for a development project to revitalize the site and preserve the mill. It remains to be determined what type of redevelopment project will be solicited.

Agenda Item 4: Board Officer Elections: Chair and Vice Chair

• MOTION: Jennifer Wagner moved to nominate Shirley McKeen as Chair.

SECOND: Mary O'Grady seconded.

DECISION: Shirley McKeen was approved as Chair.

• MOTION: Shirley McKeen moved to nominate Mark Hubble as Vice Chair.

SECOND: Jennifer Wagner seconded.

DECISION: Mark Hubble was approved as Vice Chair.

Agenda Item 5: National Accreditation

- Dr. Douglass gave an update on the four major documents that are required by the American Alliance for Museums (AAM) for accredited institutions.
 - Collections Management Policy: Jennifer Wagner stated that the Policy, Procedures and Accessions Committee met and reviewed several sections of the collections policy document. The committee will continue to review the remaining sections at subsequent meetings of the Committee.
 - o Code of Ethics: Mary O'Grady reported that she and Dr. Douglass met and

- outlined the major sections of the document using examples from other institutions. The goal is to have a draft ready by the end of March.
- Strategic Plan: Dr. Douglass has identified a facilitator that is an employee of the City of Tempe who will be retiring soon. Dr. Douglass will contact the employee after her retirement to make specific plans.
- Disaster Preparedness and Emergency Response Plan: A committee will need to be formed to put together a plan. Dr. James Schoenwetter expressed interest in serving on the committee.

Agenda Item 6: Four Disciplines of Execution Goal

- Dr. Douglass stated that the glass case toward the front of the exhibit hall currently holds prehistoric Hohokam objects on loan from Salt River Project (SRP); these objects have been on display since the renovated museum opened.
- The SRP objects will be replaced with Hohokam objects on loan from the Archaeological Research Institute at Arizona State University.
- The agricultural scrapers on the pedestal in front of the entry to the exhibit hall will be removed. A freight wagon will be installed in their place.
- Dr. Douglass indicated that wagons were the main means of transporting goods
 throughout the Arizona Territory before the advent of the railroad. The story of freighting
 encompasses all four of the interpretive framework themes that are represented in the
 exhibit hall. The labels will display first person quotes about freighting as well as
 photographs.
- The marketing phase of the four disciplines process is beginning. The staff will be more aggressively publicizing the changes and encouraging visitors to check out specific changes in the exhibit hall.

Agenda Item 7A: Report - Public Programs Representative

- Shirley McKean, Public Programs Committee representative and Chair, reported that February is Black History Month and the museum will feature an African American music and art celebration on February 9. On February 24 the museum will host a screening of a documentary film, "A Legacy in the Valley" about two African American Women pioneers.
- Chamber Music Week will include a performance by Coronado del Sol High School string musicians on February 28. On March 1, the Tetra String Quartet will play dance music from different eras and genres.
- LOUD 2 will take place on March 15 with bands, food trucks and green arts and crafts.
- Shirley McKean announced that the next Third Thursday will be on February 21. The speaker will be Nancy Hormann, the Executive Director of the Downtown Tempe Community and she will be talking about "The Future of Mill Avenue."

Agenda Item 7B: Report - Policy, Procedures and Accessions

- Jennifer Wagner, representative on the Policy, Procedures and Accessions Committee (P. P.A.), reported that there are eight Provisional Deposits.
- New acquisitions include the Lakes Women's Club scrapbooks that will be transferred from the Arizona Historical Society.

- There is an outgoing loan to the Sedona Heritage Museum of a wedding dress and shoes once belonging to Ruth Woolf Jordan for an exhibit.
- A second outgoing loan of two scythes has gone to the Anthropology Museum at Arizona State University, also for an exhibit.

Agenda Item 7C: Report - Tempe Historic Preservation Commission

- Mary O'Grady, representative to the Tempe Historic Preservation Commission, stated that the Commission has been spending a great deal of time identifying historic eligible properties and holding hearings on them.
- The Commission also is following the nominations to the National Register of Historic Preservation for selected properties that are on the City of Tempe Register.

Agenda Item 7D: Report - Tempe Historical Society

- Anne Chandler, representative to the Tempe Historical Society Board (Society Board), stated that the Society Board will be holding a retreat within a month to get prepared for a marketing campaign.
- The next lunch talk will be on Wednesday, February 13. The speaker will be Stephen Germich speaking on "The True Story of the Apache Leap Legend: A Leap that Never Took Place."

Agenda Item 7E: Report - Oral History Program

- Bob McKinley, Oral History Program representative, stated that a meeting of the committee was held on February 8.
- Volunteer Susan Jensen has completed 1,047 pages of transcriptions.
- Volunteer Dr. Lynn Wright is assisting by transcribing the older oral histories that were done in the 1970s.
- Volunteer Jen Sweeny has begun cataloging new oral history interviews.
- There also will be a follow-up interview with Dick Bryce.
- There are no new nominations to report.

Agenda Item 8 - Board Member Announcements

There were no announcements.

Agenda Item 9 - Future Agenda Items

No new agenda items were identified

The next meeting of the Tempe Historical Museum Advisory Board is scheduled to take place at 4 p.m. on March 7, 2013 in the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ, 85282.

Meeting adjourned at 5:05 p.m.

Prepared by: Dr. Amy Douglass, Tempe History Museum Manager

Shirley McKeen, Chair, Tempe Historical Museum Advisory Board